

# Independent Nursing Services

*Dedicated, Established, RN Owned*

PLEASE PRINT THIS PAGE FOR REFERENCE

Thank You for your interest in working with Independent Nursing Services Inc. We welcome you. As you probable know we have hundreds of positions to choose from. Your application shows you are applying for positions we have open at Henry Ford Health System.

We will do our best to get you what you want.

In order to streamline the credentialing process we have put together a list of steps that must be completed to provide services to HFHS. I assure you once this process is completed you will enjoy the benefits that agency nursing has to offer. HFHS conducts appropriate testing that we accept via proxy. These modules are complete with study guides. Please review prior to testing.

Please make sure we have the following on file.

## **Step 1.**

Gather and Fax copies of the following items to **586 771-4205** or scan and e mail to [Dan@independentnursing.com](mailto:Dan@independentnursing.com)

Copy of Current ACLS Certification for critical care areas

Copy of Current BLS-Healthcare Provider

Copy of Current Michigan License

Copy of Hepatitis B vaccine validation or Signed/dated Vaccine Consent/Decline release form (on file if electronic signatures completed)

Copy of Michigan CIS License Verification or verification of skill/training copy available at

[www.dleg.state.mi.us/free/default.asp?profession=nurse](http://www.dleg.state.mi.us/free/default.asp?profession=nurse)

Copy of Serum Titers: Measles, Rubella, Varicella & Hepatitis C

Copy of Current TB Test or CXR results with signs and symptoms sheet

Picture ID

Current Resume

## **Step 2.**

Print and Complete the appropriate skills checklist. Attached and fax back to me for your file.

Once we have reviewed your credentials and all is in order you will receive an e mail from me with instructions on how to complete the Henry Ford Hospital's online testing system. The tests are part of the screening process to ensure that new nurses are aware of the policies and procedures of the hospital. Because agency nurses are required to have two years of experience in their field, no formal orientation takes place when they begin working. The competency tests are a form of orientation, and then the nurse is orientated to the unit for up to 16 scheduled shift hours.

Thank You.

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